

10: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
<i>Pae</i>	<i>[Signature]</i>	
2.		
3.		
4. <i>DDA Reg.</i>		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Your calendar is full
 if you wish to attend:

(✓) yes

() no

You depart at 1:30 to
 present Trimester Awards at OTE.

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
 similar actions

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	Room No.—Bldg.
	Phone No.

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA

ROUTING AND RECORD SHEET



SUBJECT: Overhead Budget Management

STAT

FROM: Gary E. Foster
DDP&C
7D55 OHB

Extension

NO: COMPT 89-1724

DATE: 18 October 1989

* Date *

TO: (Officer designation) rec'd fwd'd init Comments:

1. A/Deputy Director for Administration
6E08 OHB

24 OCT 1989

[Signature]

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DD/A REGISTRY
FILE: Pu6-3-AR

18 October 1989

MEMORANDUM FOR: See Distribution

FROM: Gary E. Foster
Deputy Director for Planning and Coordination

SUBJECT: Overhead Budget Management

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1. I have asked [] who provides management consulting services for [], to come talk to us about a concept called Overhead Budget Management. The objective of this concept, as stated by Mr. [] is to "balance organizational requirements with actual and projected workload demands within the available resource environment." The thrust of this approach is to reduce overhead costs. [] provided a similar presentation to the staff of the Senate Select Committee on Intelligence earlier this year.

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2. The presentation is scheduled for 20 November from 1000 to 1200 in 1E78. If you have any questions feel free to call []

[]
Gary E. Foster

Attachment

SUBJECT: Overhead Budget Management

Distribution:

DDA
ADDA
D/OFM
D/OIT
D/OL
D/OP
C/MS/DA
DDI
ADDI
C/CRES
D/CPAS
D/OGI
C/MPSS
C/RPMC/MPSS
DDO
ADDO
C/ORMS
DC/ORMS
C/IMS
C/NC
DDS&T
ADDS&T
C/RPS
D/M&P
D/NPIC
DD/OSO
D/ODE
D/FBIS
C/IG/Audit Staff
Executive Registry
DDP&C
Comptroller
Compt/DCompt

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ORIG: 0/DCompt: (18Oct89) (COMPT 89-1724) (DCompt #1775)

Presentation to
CENTRAL INTELLIGENCE AGENCY

Resource Allocation Diagnostic

November 20, 1989

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